

# Mahatma Gandhi Post Graduate College

Gorakhpur-273 001

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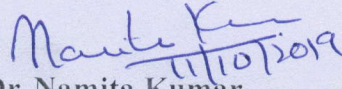
## Notice

Dear Colleagues,

It is hereby informed that a meeting of Internal Quality Assurance Cell will be held on Tuesday, 15/10/2019 at 2:00 P.M. at Conference Hall of Administrative building. Please kindly ensure your presence.

### Agenda:

1. Minutes of first meeting.
2. To discuss the progress of courses regarding the upcoming University examinations.
3. To invite suggestions about starting motivational classes for students.
4. Student grievances if any, and its redressal.
5. Any other matter with permission of the Chair.
6. Meeting to be closed with thanks to the Chair.

  
Dr. Namita Kumar  
Director, IQAC

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15-10-2019

## Minutes

A meeting of IQAC was held on Tuesday, 15/10/2019 at 2:00 P.M., at Conference Room of Administrative building.

Following members were present:

1. Dr. Shailendra Kumar Srivastava  
(Principal and Chairman IQAC)
2. Dr. Namita Kumar  
(Director, IQAC)
3. Dr. Umesh Kumar Gupta
4. Dr. Nikhil Kumar
5. Dr. Shail Pande
6. Dr. Alok Kumar Srivastava
7. Dr. Shakti Singh

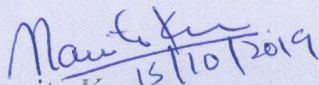
The minutes of the last meeting was read out by the Director, IQAC, Dr. Namita Kumar and confirmed by those present. All the Departmental In-Charges presented the details about status of courses in their respective departments. It was noticed that courses were timely completed in all the subjects.

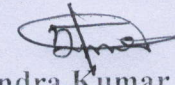
The Principal and Chairman IQAC, Dr. Shailendra Kumar Srivastava advised to promote students to discuss their problem, if any, with the related teacher. The Director, IQAC, Dr. Namita Kumar invited suggestion about starting motivational classes for students to which Dr. Umesh Kumar Gupta suggested that motivational speeches can be organized from time to time for students and this can be added to the academic calendar.

Dr. Shakti Singh convener, women grievance cell said that Just four complaints were received which were promptly addressed. And since the college has a very competent Proctorial Board, the discipline is very well maintained.

Dr. Namita Kumar took details about status of practicals and asked to conduct the Practical examination in time for the benefit of students.

Since there was no other matter, the meeting closed with thanks to the Chair.

  
Dr. Namita Kumar  
Director, IQAC

  
Dr. Shailendra Kumar Srivastava  
Principal & Chairman, IQAC